



Eternity Bible College Church Affiliate Program Memorandum of Understanding

The Church Affiliate shall meet the following requirements:

1. Express understanding and agreement with EBC's *mission statement and values*. This understanding and agreement must be expressed formally by the appropriate governing body of the Church Affiliate (e.g. Elder Board).
2. Express an understanding of, agreement with, and any exceptions taken to EBC's *statement of faith*. Any exceptions made will not *necessarily* exclude the possibility of participation in the Church Affiliate program. As in item #1, this understanding, and any exceptions, must be expressed formally by the appropriate governing body of the Church Affiliate.
3. Provide minutes that state unanimous affirmation of this relationship by the appropriate governing body of the Church Affiliate.
4. Provide a mentor for each student taking classes from EBC.
5. The student who will receive the EBC Scholarship must be approved by the entire governing body of the Church Affiliate. The Church Affiliate must not unlawfully discriminate on the basis of race, age, sex, nationality, ethnic origin, color, handicap, or prior military service in choosing its Scholarship recipient.
6. Provide information about EBC to your local church through available communication channels on a regular basis (e.g. announce classes are starting prior to the semester, announce application deadlines, etc). These communication channels will vary depending on the specific church, but should include things such as: the church website (EBC banner/link), email list, Sunday bulletin, and newsletter. EBC will work with the Church Affiliate to customize a communication plan for each church based on the kinds of channels the church utilizes. The following are the basic and minimum kinds of communication to be provided:
 - a. At the start up of the Affiliate relationship, the church will provide an EBC link or banner on their website; they will "like" EBC on facebook; they will "follow" EBC on Twitter; they will publicly announce the Church Affiliate status via all appropriate channels such as facebook, Twitter, blogs, announcements, newsletters, bulletins, etc.

- b. The church will forward the EBC newsletter via email to their congregational mailing list each time it is published (approx every 6-8 weeks).
 - c. The church will feature EBC in June and November of each year in order to encourage credit enrollment for the upcoming semester; and in August and January to encourage audit enrollment. These features will be accomplished via newsletter, blogs, bulletins (run a spot for four consecutive weeks), facebook, Twitter, etc.
 - d. EBC requests a copy of all promotional material be sent to Director of Church Relations prior to publication to ensure accuracy.
 - e. DCR will send reminders to the Church Affiliate regarding the dates to promote the beginning of a new semester.
 - f. The scholarshiped student from your church will serve as one point of contact for promotional information coming from EBC. They will work with the church staff to make sure announcements, emails, newsletters, web updates, etc. are posted and distributed in a timely manner.
7. Allow an EBC staff or faculty member to visit your church approximately once per year. An opportunity for that person to speak to the church / youth should be made available unless circumstances absolutely preclude it.

Eternity Bible College shall meet the following requirements:

1. Offer one full scholarship of tuition per semester for one student of the church's choosing (up to 16 credits per semester, potentially a \$5600 value). The scholarship is for one student; it cannot be split among multiple students. This scholarship is available every semester the church is an affiliate and is not dependent on the number of students in the program (i.e. if you only have one student you can still use it). The scholarship will not cover books or fees.
2. Anyone from the Church Affiliate who desires to audit classes may do so free of charge.
3. Offer the course "Introduction to Discipleship Counseling" free of charge to any and all students who desire to enroll. This is a for-credit class. This added benefit is offered to all churches, not just Church Affiliates.
4. Allow students from the church to apply via the "fast-track" process, which means that the church affiliate will handle the reference forms and the doctrinal questionnaire.
5. Offer high quality Distance Education classes that strongly encourage students to engage in their local church.
6. Provide assessment of the student's learning and the mentoring process.

7. Continue to pursue accreditation through the Association for Biblical Higher Education (ABHE) at an appropriate pace.
8. Provide promo spots of various media (YouTube, video, print copy, etc) to be used by the church in promoting EBC.

Conditions for Termination of Church Affiliate relationship:

1. This relationship may be terminated by either party at any time.
2. Termination can only take place at a semester break. A student currently enrolled in classes will not be terminated mid-semester.
3. The desire to terminate must be given in writing to the other party at least 60 days prior to the beginning of the next semester.
4. All commitments that are part of the Church Affiliate Program will continue until the start date of the next semester. For example, if notice of termination is given on June 1, commitments will continue until the start of the fall semester.

Additional Requirements if Classes are to be offered OnSite:

See *Extension Campus Agreement*.

Deadlines

All paperwork (*Application* and *Memorandum of Understanding*) must be submitted one week prior to the Final Payment Deadline in order for the scholarship to take effect for that semester (Jan 13, 2012 for the Spring 2012 semester). The scholarshiped student must meet all regular and normal application requirements and deadlines.

Church Name _____

Address _____

CityStateZip _____

Phone _____

Email _____

Contact Person _____

Phone _____

Email _____

We/I have read the description of the EBC Church Affiliate Program and agree to its purpose, process, and commitment. We will submit the name of one student to receive the scholarship each semester, and we will open our communication avenues to promote EBC.

Scholarship Recipient _____

Signed _____

Title/Position _____ Date _____

Signed _____

Title/Position _____ Date _____

Signed _____

Title/Position _____ Date _____

Signed _____

Title/Position _____ Date _____

Signed _____

Title/Position _____ Date _____

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